

CHARTER REVIEW PANEL
CSAO COMMITTEE

THURSDAY, November 13, 2008

DEPARTMENT OF EDUCATION
QUEEN LILUOKALANI BUILDING, ROOM 405

Minutes

I. CALL TO ORDER

- A. The meeting was called to order by Chair Pualani Akaka at 9:02 am. Present at the meeting were Tom McDonald, Pua Akaka, Wendy Lagareta.

II. DISCUSSION/ACTION ON THE APPROVAL OF MINUTES

- A. The committee approved unanimously the minutes of Sept. 11, 2008 as submitted.
B. The committee approved unanimously the minutes of October 9, 2008 as corrected with the deletion of IIA.

III. DISCUSSION/ACTION ON CSAO COMMITTEE RESPONSIBILITIES

A. DISTRIBUTION OF THE CSAO COMMITTEE OPERATING PROCEDURES

1. The operating procedures were accepted by the committee and forwarded to the Vice Chair of the Panel for filing in the operating procedures manual.

B. REVISED CONTRACT FOR THE CSAO ED

1. The committee reviewed the draft and deleted the salary amount pending negotiations and replaced the amount with a blank line. W. Lagareta moved that the contract be approved and recommended to the panel for approval. T. McDonald seconded. Motion carried.

C. CRP INTERVIEW QUESTIONS AND MATRIX

The committee reviewed and edited the interview questions and will recommend the following:

- Why are you the right person for the CSAO ED position?
- What is your vision for Hawai'i's charter schools?
- Briefly describe your management/leadership style.
- Please describe your experience(s), if any, in working with, advocating before, and building bridges with the Legislature, the Governor, the Board of Education and the Department of Education.
- Follow up: How would you facilitate accountability for all federal and State NCLB mandates?
- What are the job skills or personality traits you possess that need further development?
- What specific skills do you possess that will enable you to be both an effective leader and an effective team player since the CSAO ED must collaborate with and oversee charter schools as well as report to and be directed by the Panel?

- Hawai'i's charter schools are diverse in nature (e.g. Hawaiian culturally project based, conversions, virtual). What is your experience in and knowledge of these diverse educational systems? How will you support the educational integrity of these schools over the short term of the next five years and the long term 10-15 years?
- What are your salary requirements?
- The Panel is the sole authorizer of charter schools in the state. It will be important for the ED to work effectively with the Panel. Describe how you envision your relationship with the Panel. Give at least two examples of possible interactions, particularly in a situation where you might disagree with a Panel position.

The committee will recommend these questions to the Panel. In addition, the Chair will ask each candidate, "If you were offered the position, how soon would you be available to devote full time and energy to the job?"

The committee will also recommend the chair ask panel members for any additional questions of the individual candidates.

Finally, as per the Attorney General's office, Jim Halvorson, the matrix does not have to be the sole measure for the candidate to be recommended by the panel for the job. A Panel member may determine his or her choice individually based the totality of what is known of each candidate.

IV. EXECUTIVE SESSION TO CONSULT WITH THE ATTORNEY GENERAL REGARDING THE PANEL'S POWERS DUTIES, IMMUNITIES, PRIVILEGES AND LIABILITIES.

No executive session was held.

V. SCHEDULING NEXT CSAO COMMITTEE MEETING

A. The scheduling was deferred until panel meetings in 2009 were determined.

VI. DISCUSSION/ACTION OF COMMITTEE REPORT TO THE PANEL

A. Recommend the revised questions for the CSAO ED interview.

B. Report Jim Halvorson's advice to the panel regarding the selection process.

VII. PUBLIC INPUT

A. No public input

VIII. FUTURE AGENDA ITEMS: None at this time

IX. ANNOUNCEMENTS: none

X. ADJOURNMENT

The meeting was adjourned at 9:35am