

PAPA KU MANA

Halau Ku Mana Local School Board MINUTES

October 7, 2008

I. Call to Order: 6:11pm

Present: Noe, Wendee, Koalani, Jen, Allen, Sally, Kaleo, Gigi, Carolyn, Deenie

By phone: Auntie Kina and Keola

II. Approval of Minutes 09/16/08

Approved by email.

III. Correspondence

Received handout from Keola, via Kaleo. Regarding tabled items from last meeting, and response to Carolyn's email.

IV. Po'o Kumu Report

- Deenie reported on clean-up and carpeting on the classrooms.
- For HSA testing, Kim Slagel has made arrangements for Kamehameha to provide classrooms, breakfast and lunch. HKM staff will help proctor. Allows students to have a quiet environment for testing.
- Starting an enrichment class for kids who are just below grade level standards. Fridays for 90 minutes = 1 credit.
- Signed new insurance to cover that which state does not.
- Asbestos inspection and plan starting tomorrow.
- Univ of Washington partners on grant related to charter school leadership. They will be on-campus this week.
- Deenie attended CNHA conference. Had a great experience and learned a lot about Hawaiian politics, including legislative action and supreme court cases related to Hawaiian entitlements. Keeping a preventative eye on addressing legislation that could potentially impact federal grant monies.
- Noe asked about news article related to budget cuts to all CS SSCs. Deenie reports that has gone through and

V. Treasurer's Report

- HKM monies are safe from recent nationwide financial crisis.
- SOF money
- Income for July and August: roughly \$428,000

- Expenses for July and August: roughly \$224,000
- Cutbacks for SSC monies will not be until next year, amounting to approximately \$45,000.
- Sally moved to add Micky Huihui as a signer for HKM checks, replacing Keola Nakanishi. Allen seconded. Current signers: Gigi, Deenie, Carolyn, and Keola. New signers will be: Gigi, Deenie, Carolyn and Micky. Motion carried unanimously.
- Gigi recommends making sure that all grant reports and drawdowns are submitted in a timely manner. This has not always been the case in the past, so treasurer strongly recommends taking proactive measures.

VI. Old Business

- A. Grant Status – Carolyn reported that discussions and actions being taken to coordinate grant services and reporting related to several grants. Including meetings with JoAnn Yuen, Chad Durkin.
- B. Restructuring update – Noe presented the two-year plan for getting the program back to original restructuring plan. Comments related to grants and curriculum coordination. Gigi moved to approve as presented, with the understanding that a few blocks still need to be filled in. Sally seconded. Motion carried unanimously.
- C. ☐Ohana Handbook
 - Koalani expressed that the handbook needs to include program information before all the policies and procedures. Also needs to be modified to reflect the current program. The current version of the handbook includes the program as proposed in the original restructuring plan.
 - Wendee distributed Ch.19 policies to include. Concern from others about summarizing this information to cut down on the excessive number of pages.
 - Needs to be completed by Oct. 17, so can be distributed to the ☐ohana at conferences.
 - Needs a final proofread
 - Wendee moved to approve the handbook with the changes as noted above. Carolyn seconded. Motion carried unanimously.
- D. Board membership
 - Wendee reported that in checking with the AG's office, any staff member who has held a position on the board as a staff member is immediately off the board if leaving their position of employment at the school. This, therefore, applies to Keola's position on the board.
 - Koalani brought up her motion to have permanent seats on board for founders. Wendee agreed she'd look into the legality of it. The motion was tabled and will be revisited at the next meeting.

- Gigi attended the Hawai'i Community Foundation Board training. She reports that it was made clear there needs to be room in executive transitions so that outgoing ED allows new leadership to fly. She recommends, based on what she learned at the training, that the outgoing ED should not continue to be on the LSB but perhaps serve on an advisory board.
 - Discussion about revitalizing the advisory board, which has included very valuable resources and individuals in the past.
 - Established list of board members, with term dates and offices.
 - Vice-chair office is currently vacant. Carolyn moved to elect Auntie Sally as Vice-Chair. Allen seconded. Motion carried unanimously.
 - Wendee moved to remove Auntie Kina'u from the board under section 4b of the PKM bylaws, regarding meeting attendance. It is noted that there are objections to phone attendance. Other than the last two meetings attended by phone, she has not attended a single meeting in person since coming on to the board. Motion carried with a 8-2 vote. Noe suggested looking at the advisory board as an option for her to continue participating at the level of her ability.
 - Koa noted that she will continue to forward PKM emails to Keola until she sees the written documentation of the AG ruling. Wendee cautioned that these needed to be public record, not confidential items.
- E. Sally brought up the importance of maintaining confidentiality and holding the protection of the school as the highest responsibility of all board members.
- F. Grievances
1. Matt Wickey – Noe explained the extent of the investigative process, detailing the written testimony received and enumerating the amount of oral testimony received. It is also noted that Matt has not chosen to personally attend any of the PKM or CSRP meetings at which his case was discussed. The committee does have a recommendation to present to the board tonight for final decision.
 2. Keani Rawlins – Sally provided an update. Investigation is ongoing. She is seeking one more piece of evidence. Report will be provided next meeting.
- G. Staff members excused for the decision on Matt Wickey's grievance case. Meeting reopened to all for decision announcement. Sally moved to send a letter to Matt stating: PKM supports the administration's decision not to offer a new contract, but because of the short timeline in which he was notified, a one-month severance will be offered. Allen seconded. Passed unanimously by a vote of 5-0 (vote did not including staff representatives).
- H. Tabled Items
1. Board recruitment, training and development (both for new and old PKM

members)

2. Evaluation process for Poo Kumu (assign a small committee to work on this, in conjunction with Deenie)
3. Staff/alakai relationships (supporting a positive atmosphere)
4. ED position
5. Koa's motion to amend bylaws to include permanent seats on papa ku mana for the founders of HKM
6. Staff alaka'i relationships

VII. New Business - None

VIII. Open Forum - None

IX. Next Meeting November 4, 2008, 6pm on HKM campus

X. Adjournment at 8: 45pm.